# DOWNTOWN FAÇADE IMPROVEMENT GRANT APPLICATION

**Application Deadlines: April 1 and September 1 • Awards acted upon within 60 days**

**Property Address:** _____

**Applicant / Business:** _____

**PIN:**_____

**Property Owner:** _____

**Phone / Email:** _____

**Applicant Status: ☐ Property Owner ☐ Tenant (owner authorization required)**

_____

**Façade(s) to be Improved: ☐ Primary Storefront ☐ Park Street ☐ Side/Other Public-Facing Elevation**

_____

**Total Estimated Project Cost:** _____

**Grant Amount Requested:** _____

**Project Description (attach if needed):**

_____

_____

_____

Required with application: before photographs of each project area; a detailed written description of the proposed project; an itemized list of work to be completed and materials to be used; drawings/sketches where applicable; anticipated schedule; property-owner authorization if applicable; and any other information requested by the Village. Three competitive bids are not required.

**Applicant Certification**

I certify that the information submitted is accurate; required taxes, Village obligations, licenses, and applicable property requirements are current; no grant-funded work will begin before written approval; and I understand that reimbursement is subject to completion within 180 days, but in no event later than March 15 of the applicable Village fiscal year unless an extension is approved in writing by the Village, inspection, available funding, and all Program requirements. I understand that reimbursement requires final project photographs, itemized final bills/invoices, detailed receipts, and proof of payment acceptable to the Village.

Applicant Signature: _____ Date: _____

**Village Review**

Village Administrative Review: ☐ Eligible ☐ Ineligible

Committee Recommendation: ☐ Recommend ☐ Do Not Recommend

Village Board Action: ☐ Approved ☐ Denied Approved Amount: $_____